



Glazebury C E Primary School



Policy Header

Policy Title	Admissions Policy 2016/17
Version No	One
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This policy complies with WBC guidance	Yes
Linked Policies	Admission Appeals Policy
Written By	School
Date shared with Staff	
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Admissions Policy 2016/17

Admissions to school are the responsibility of the Governing Body. As a Church Aided School, RE, collective worship and the whole ethos of the school are based on the teaching of the Church of England.

- The admission limit for the school is 15.

In the event of more than 15 children wishing to start in any one year, the following criteria will apply, ranked in order of priority:

1. A 'Child in Care' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order as defined in the new Admissions code and is from a church background.
2. A 'Child in Care' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order as defined in the new Admissions code.
3. The child has a brother or sister already attending the school and expected to continue at the school during the following year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit.
4. The child lives in the parish of Glazebury.
5. The child comes from a Church of England family and is involved in the life of All Saints Church. A written reference will be required.
6. A child who regularly worships at another church. Applicants will need to submit a written reference from their incumbent as confirmation of their commitment.
7. Children who have exceptional social and/or medical reasons for wishing to attend the school (documentary evidence may be required) and who have expressed a wish for a place at Glazebury School
8. Any other children whose parents apply within the time scale set by Warrington Borough Council.

In the event of any over-subscription in the number of applications made under any of the categories above then the admissions committee will offer places first to pupils living nearest to the school defined "as the crow flies" from the child's permanent place of residence to the school, measured using a Geographical Information Address Point system based on Ordnance Survey.

Parents/guardians will be asked to complete a Local Authority preference form and school's own admission form. The Local Authority preference form must be returned direct to the Local Authority.

If parents are unsuccessful in obtaining a place, then they can appeal to an independent committee. A letter informing parents of an unsuccessful application will inform them of this right.

Waiting List

A waiting list prioritised in oversubscription criteria order is held by the school.

Deferred Entry

Children are legally required to begin school in the term following their fifth birthday. Common practice in Warrington is for children to start school in the September of the school year during which they attain the age of five. Glazebury C.E. School follows this common practice. However, Parents can request that the date their child is admitted to school is deferred until later in the school year or until the child reaches compulsory school age in that school year. In these circumstances a place is reserved and it is not available for another child provided the deferred place is taken up during that same academic year.

Twins/multiple births

Where twins/multiple births apply for admission and there is only a single place left within the admission number the 2011 regulations allow the class size to go to 16.

If you are unsure of any of the above procedures please do not hesitate to contact the Headteacher or the school office at Glazebury C.E. Primary School.