



Candidate Information Pack

EYFS Nursery Lead

Glazebury C E Primary School

About Liverpool Diocesan Schools Trust

We believe

Jesus said, 'Let the children come to me.' (Mt 19).

We believe that we are fulfilling this command when we enable children of all faiths and none to flourish in our schools. The Liverpool Diocesan Schools Trust (LDST) has an important role to play in improving the attainment of pupils across the Diocesan region.

What is our Purpose?

Working together with our school communities, providing an excellent education and life-enhancing relationships with the Christian faith and Jesus Christ.

We do this through:

- Being a family of schools that is committed to well-being and supporting each other, so that all children, learners and staff across our Trust, flourish.
- Connecting with each other to share practice and provide an excellent education that is built on distinctly Christian values.
- A commitment to inclusion, ensuring that all learners thrive through an education that teaches wisdom, instils hope, nurtures community, and embeds dignity and respect.
- Strong bonds of collaboration, innovative approaches to education and a shared purpose amongst schools, families, and communities.

What is our vision?

As a Diocesan Trust, our Christian values are intrinsically linked to our commitment to provide an innovative, high quality education, so that children and learners make excellent progress and fulfil their academic potential, by ensuring that:

- We live out our **Christian values** to **develop future citizens** who can contribute positively to a caring, compassionate nation.
- We share a Trust-wide commitment to providing an **education** that enables children and learners to **flourish and achieve** - academically spiritually, morally, socially, culturally, physically.
- We celebrate **diversity**, **address inequality**, **overcome disadvantage** and **raise aspirations** so that learners can achieve their **highest academic potential**.

- Access to an **inspirational curriculum** and **excellent teaching** enables our children to acquire a **deep body of knowledge** and a zest for **life-long learning**.
- Our schools can thrive under outstanding **local leadership**, accountable to the Executive team and Board of Directors.
- We identify **talents** and provide opportunities for **staff** to develop, pursue career developments and contribute significantly to **wider improvements**
- We maintain a strong emphasis on **safeguarding** and the **mental health and well-being** of all our pupils and staff.
- Our schools are self-sustaining, **inclusive learning communities** of professionals who **connect and collaborate** to **share best practice** and **innovative approaches rooted in informed evidence**.

Our Core Values

We value Difference

We are respectful of the:

- **Uniqueness** of each individual school
- **Differences** within each school and community

We value Local

- Providing aligned support and central services to empower local leaders to make local decisions that meet the needs of the local communities

We value Collaboration

- We value the opportunities to **collaborate** and work as a **team** to improve outcomes across our Trust

We value Inclusion

- We welcome **all** and are committed to ensuring that **each pupil** receives an educational experience related to their **own** personal gifts or needs
- We celebrate **diversity** and the individual talents of our pupils and staff

We welcome pupils of all faiths and none

We are a fully inclusive organisation and encourage applications from individuals from minority communities.

About Glazebury CE Primary School

"Growing together at the **heart** of God's Community"

Our mission:

To deliver our promise to children, staff and our community:

At Glazebury CE Primary our core values of **Love** and **Wisdom** are at the centre of all that we do and all that we are. We feel that the values of friendship, truthfulness, hope, peace, creation, trust, compassion, justice, humility and forgiveness are fundamental to the growth of all.

The **HEART** of our Curriculum:

H - Helping children prepare for life, growing with God.

E - Embracing Christian Values.

A - Achievement for all.

R - Reading at the **heart** of our school

T - Teaching a knowledge rich curriculum.

Love never fails, 1 Corinthians 8:13

For the Lord gives **wisdom**. Proverbs 2:6

Our school is a popular and successful school. As a Church of England school our Christian values underpin all that we do, and we have close links with local churches. We joined LDST in December 2018 to deepen these links and to continue to improve the education we provide to our children.

We are very proud of our 2022 SIAMs report where we were rated as Excellent, and our OFSTED 2023 where we were rated as Good with Outstanding Personal Development. This rating rewards the hard work and commitment of our staff to school improvement. We will continue improving and reach our goal of being the very best that we can be, so that all our children reach their full potential.

Our staff are committed to raising standards for all pupils. They pride themselves on working effectively together and in partnership with parents, to provide a caring and supportive learning environment and creating a real "Glazebury Family".

We are proud of our school and encourage you to visit our website, which we hope will give you a real insight into what makes us a truly successful and happy school. " **A small school with a big Heart**" Ofsted 2023

Job Description

Title: Nursery Lead
Permanent Position

Salary: Grade 5, Scale Point 8 – 14
Actual Salary £23,390.67 to £25,759.26

Hours: 37.5 Hours per week

Working Times: Monday 08:45am to 15:15pm
Tuesday, Wednesday & Friday 08:45am to 17:15pm
Thursday 08:00 to 17:15pm
(half hour lunch and 15 minute break)

Accountable to: Headteacher/EYFS Lead

Location: Glazebury C. E. Primary School

Main Purpose:

To work within, and specialise in, EYFS provision. To work with and supervise individuals in setting and work with and supervise groups of children under the direction/instruction of teaching &/or senior staff, inclusive of specific individual learning needs, enabling access to learning for all children and assistance and support in classroom management and behaviour techniques and providing specialist support in a specific curricular / resource area.

Main Duties:

SUPPORT FOR THE PUPIL

- Establish good working relationships with children, acting as a role model and setting high expectations.
- Provide consistent support to all children, responding appropriately to individual children's needs.
- Assist with the development and implementation of Individual Education/support Plans.
- Promote inclusion and acceptance of all children.
- Encourage pupils to interact with others and engage in activities led by the teacher and other staff.
- Promote self-esteem and independence, employing strategies to recognise and reward achievement within established school procedure.
- Provide feedback to children in relation to progress and achievement under the guidance and direction of the teacher.
- Use specialist (curricular/learning) skills/training/experience to support pupils.

SUPPORT FOR THE TEACHER

- Contribute to lesson planning, evaluating and adjusting lessons/work plans where appropriate.
- Monitor and evaluate children's responses to learning activities through observation and planned recording of achievement against pre-determined learning objectives.

- Provide objective and accurate feedback and reports to the teacher as required, on children's achievement, progress and other matters, ensuring the availability of appropriate evidence.
- Understand and acquire the knowledge of tracking children's progress and undertaking relevant observations to evidence
- Be responsible for keeping and updating records in agreed format with the teacher, contributing to reviews of systems/records as requested.
- Promote positive values attitudes and good pupil behaviour, dealing promptly with conflict and incidents and encouraging children to take responsibility for their own behaviour in line with established school policy.
- Liaise sensitively and effectively with Parents/Carers as agreed by the EYFS Lead/Head Teacher within your roles and responsibilities and participate in feedback sessions/meetings with Parents under the EYFS leads direction.

SUPPORT FOR THE SCHOOL

- Be aware of and comply with school policies and procedures relating to child protection, health, safety and security, confidentiality, behaviour and data protection. Report all concerns to the appropriate person (as named in the policy concerned).
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
- Contribute to the school ethos, aims and development/improvement plan.
- Establish constructive relationships and communicate with other agencies/professionals, in liaison with the teacher, to support the achievement and progress of pupils.
- Attend and participate in regular meetings as appropriate.
- Participate in training and other learning activities as required.
- Establish own best practice and use to support others.
- Assist in the supervision, training and development of other classroom support staff.
- Assist with the planning of opportunities for pupils to learn in out-of-school contexts, according to school policies and procedures and within working hours.
- Accompany teaching staff and pupils on visits, trips and out of school activities as required.
- Assist in the specific medical and care needs of children when specific training has been undertaken.
- Provide minimal clerical/administration support (e.g. photocopying, typing, filing, etc) in relation to delivering/organising activities

SUPPORT FOR THE CURRICULUM

- To ensure knowledge and understanding of the EYFS Framework and statutory requirements to effectively support planning and delivery.
- Support the delivery of agreed learning activities/learning programmes, adjusting activities according to pupil learning styles and individual needs.
- Support the delivery of literacy/numeracy programmes, effectively utilising all alternative learning opportunities to support extended development.
- Assist pupils to access learning activities through specialist support
- Determine the need for, prepare and maintain general and specialist equipment and resources.

This job description is intended to clarify the main duties and responsibilities of the post, but it is not intended to be an exhaustive list of all the tasks undertaken by the post. The jobholder will be expected to carry out such professional tasks as are commensurate with the duties and responsibilities of the post.

Liverpool Diocesan Schools Trust is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment to keeping children safe. Any offer of employment will be subject to statutory pre-employment checks including satisfactory references, online checks, Enhanced DBS, and Barred List checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (as amended in 2013 & 2020) and shortlisted candidates will be required to disclose any relevant criminal history prior to interview.

Learn, Love and Achieve, Together with Jesus

How to Apply

Application Process

The application process for this role is a 2-stage process:

- Application form
- Interview including lesson observation with a group of Nursery children

To be considered for this role you must complete the LDST application form. We are unable to accept CV applications, or applications from agencies.

Once the closing date has been reached all applications will be reviewed. The candidates who best demonstrate the skills listed in the person specification in their application will be invited to interview.

To ask any questions, or to submit your completed application form, please email kathryn.holcroft@ldst.org.uk or call 01925 949 404.

LDST reserves the right not to progress candidates to the next stage of the process, or not to appoint to the role if candidates fail to demonstrate the essential criteria in the person specification.

Applicants from overseas are advised to obtain an overseas criminal check before they apply for a visa as the post is in the education sector.

School visits are encouraged by appointment. Please contact Mrs Holcroft on 01925 949404 or email Kathryn.holcroft@ldst.org.uk to organise.

Closing Date:	Friday 21st March 2025 at 12 noon
Shortlisting Date:	Friday 21st March 2025 afternoon
Interview Date:	Wednesday 26th March 2025
Start Date of Post:	Tuesday 22nd April 2025