



## Glazebury C E Primary School and Nursery

Warrington Road, Glazebury, Warrington, Cheshire WA3 5LZ



Head Teacher: Mrs K Mowbray BA Hons M.Ed

Telephone: 01925 949404

e-mail: glazeburyprimary@ldst.org.uk

[www.glazebury.eschools.co.uk](http://www.glazebury.eschools.co.uk)

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### **School Maintenance Officer**

***Permanent / Part Time Position***

***Grade 5, scale point 8 to 14***

***Hours per week – 25 hours per week***

***Actual Salary £18,627 - £20,513***

***Split shift – 7:15am to 9:15am & 3:00pm to 6:00pm***

***All year round contract***

*Please note: during school holidays, hours are more flexible but need to fit with the needs of the school and contractors, working times will be discussed and agreed prior to each holiday period.*

*Holiday Leave entitlement is 25 days per year, increasing after three years service. Plus bank holidays and 2 statutory holidays. All holiday timings are to be taken by prior agreement and to fit the working needs of the school*

*The successful candidate will be proactive, highly motivated, and responsible for the efficient running of the site including site security, maintenance, cleaning, outside areas and health and safety. Maintaining the school site to a very high standard. Applicants must be able to carry out basic building and equipment repairs and maintenance and upkeep of the buildings. Practical skills such as joinery, plumbing, decorating would be an advantage.*

*Applicants must be able to work as part of a team, communicate effectively with children, staff, governors, parents and contractors and demonstrate adherence to established safety policies and procedures.*

*We can offer:*

- *A welcoming and friendly community of committed and supportive staff, governors, and parents.*
- *Enthusiastic pupils who are proud of their school*
- *A developing and exciting environment*
- *Full training in all aspects of school maintenance and Health and Safety*  
(Previous experience would be desirable but not essential).

Application packs are available to download from the school website:

[www.glazebury.eschools.co.uk](http://www.glazebury.eschools.co.uk)

Interested candidates are warmly invited to visit our school for a look round.  
Please contact Mrs Kathryn Holcroft School Business Manager via

(glazeburyprimary@ldst.org.uk) or telephone (01925 949404) to make an appointment.

Please return completed applications to the school office – either via email [glazeburyprimary@ldst.org.uk](mailto:glazeburyprimary@ldst.org.uk) or delivered by hand.

*This post is exempt under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) and will be subject to an enhanced DBS certificate with a children's barred list check. You will also be required to complete a criminal self-disclosure form if you are short-listed for the post.'*

Receipt of a satisfactory references from at least 2 employers, one of whom must be your most recent employer. Satisfactory completion of a medical check/questionnaire.

Please refer to our school website for job description, personal specification, application form, child protection policy and staff code of conduct.

**Closing date:  
noon**

**Provisional Short Listing:**

**Provisional Interviews:**

**Start Date:**

**Friday 5<sup>th</sup> September 2025 at 12**

**Friday 5<sup>th</sup> September 2025 pm**

**Thursday 11<sup>th</sup> September 2025**

**As soon as possible (based on  
successful candidate notice periods  
etc)**