



*"Growing together at the heart of God's community"* **LDST**

Liverpool Diocesan Schools Trust

**Glazebury C.E. Primary school**

**Head Teacher: Mrs Karen Mowbray BA Hons, M Ed**

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**Dear Reception Parents and Carers**

*I hope this message finds you well. I am writing to inform you that your child's class teacher is currently absent from school and we wish her a speedy recovery. We understand that consistency is important for our youngest learners, and I want to reassure you as parents that our Reception provision and learning remains unaffected.*

*We are fortunate to have strong support in place, Mrs Jones, our experienced Level 3 Teaching Assistant, and Ms Thilwin, who many of you will know from Nursery, are working closely with our supply teacher to ensure continuity and stability for the children. Their familiarity with the children and our routines are ensuring a calm and engaging learning environment for all. Where possible, we are arranging for the same supply teacher to return each day to further support consistency.*

*Should any absence extend beyond three days, we will ensure that we communicate with you directly to keep you informed about the arrangements in place. Please remember, if you have any questions or concerns during this time, you are welcome to contact me directly via email or through Class Dojo. I am connected to the system and will respond in line with our usual practice, even if missing jumper etc, small things matter to us, to ensure any concerns don't grow.*

*We will continue to share learning activities and updates via Class Dojo, so please do check in regularly to see what the children have been up to.*

*Thank you for your continued support and understanding.*

**Kind Regards**

**Mrs K Mowbray**  
**Head Teacher**