



**Glazebury CE Primary School**



**Head Teacher: Mrs Karen Mowbray BA Hons, M Ed**

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### **Apprentice Position: Teaching Assistant within EYFS setting to gain Level 3 Qualification**

#### **EYFS Teaching Assistant Level 3 Apprenticeship**

Hourly Rate: £6.40 (current apprenticeship wage)  
Raising to national minimum wage after 12 months.  
Duration: 18 to 21 Months to obtain qualification  
Hours per week: 36 hours over 5 days (Monday to Friday)  
Working weeks: Term Time only 38 weeks per year  
Working times to be agreed (variations between 7:30am and 5:15pm)

#### **About the apprenticeship**

Glazebury Primary School is looking to recruit a Teaching Assistant (EYFS Nursery Assistant Apprentice) to complete the following tasks:

- To support staff in the setting, care for the children in line with the settings policies and procedures and alongside the Early Years Foundation Stage Curriculum
- To follow all safeguarding practices in line with settings policy and practice
- The role will include supporting staff to ensure the health and safety of the children at all times
- Providing stimulating activities to encourage children's development and learning
- To learn and develop skills and practices associated and expected of a teaching assistant within a school setting with particular focus on EYFS
- Supported by Total People to gain relevant Teaching Assistant qualifications

#### **Entry Requirements**

- Applicants must have a good knowledge of child development, safeguarding, health & safety and the EYFS framework required.
- Initial assessment in English and Maths to show working at Level 1 (minimum).
- In secure employment actively working in a key person role.
- IT access, including access to the internet and a device to use to access online learning courses and produce assignments via an electronic portfolio (OneFile). Access will be required in the workplace and in the learner's own time.

#### **Future Prospects:**

- To be employed as a Level 3 (Level 2) Practitioner and potential of fulltime employment for the right candidate

#### **Qualifications required:**

- A level 1 Qualification in childcare is desirable. GCSE math and English desirable but training can be given to support these if required
- A level 2 Qualification in childcare is desirable. GCSE math and English desirable but training can be given to support these if required

#### **Skills required:**

- Good communication skills and the ability to work well as part of a team
- We require a motivated individual who is looking to pursue a career in childcare or further their career in this sector

Personal qualities:

- Kind / Caring
- Motivated and proactive
- Genuine interest in this career path is essential

***This post is exempt under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) and will be subject to an enhanced DBS certificate with a children's barred list check. You will also be required to complete a criminal self-disclosure form if you are short-listed for the post.'***

**Receipt of a satisfactory references from at least 2 employers, one of whom must be your most recent employer. Satisfactory completion of a medical check/questionnaire.**

**Closing Date for applications: Monday 21<sup>st</sup> October 2024 at 12 noon**  
**Shortlisting – Monday 21<sup>st</sup> October 2024 PM**  
**Interviews – Wednesday 23<sup>rd</sup> October 2024**  
**Start Date: Monday 4<sup>th</sup> November 2024**

**Please refer to our school website for job pack - job description, personal specification, application form, child protection policy and staff code of conduct.**

**Telephone school on 01925 949404**

Or

**Total People** on [www.totalpeople.co.uk](http://www.totalpeople.co.uk) or call: 0161 674 4750

For more information regarding the apprenticeship