



"Growing together at the heart of God's community"



Glazebury C.E. Primary school

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Dear Parents and Carers,

Ref: Class dojo

We really love how responsive our class dojo system is and how it is a great way for all to keep up to date with your child's class activities. It also allows parents to share concerns and notices with teachers that are not covered by our newsletter, or website. Class dojo really helps with our communication particularly with our working parents, who may feel they don't always have the opportunity to talk with the class teacher.

Class dojo is our main communication tool, it ensures that oversight of messages are consistent and retained in order of the communication, unlike emails which could have other emails in between, which could lead to missing items. Dojo Messages are separated by parent/child so staff can clearly respond.

Please also know that all parents have a separate password to the children and children do not have access to the parent account making communications secure. When children are logged on they can not access parental messages.

I have again requested however, that all staff set "**Quiet Hours**" to the system on their class page, this is to support staff well being and their mental health. Many staff are sometimes responding late into the night because they care and want to be supportive. The quiet hours will be set from:

5pm to 8am weekdays and all weekends and holidays.

This **does not mean you will not be able to message**, as I realise some parents work shifts, and long hours and can only use our messaging service much later in the evening. However, it will mean that staff will respond **from 8am to 5pm** and in some cases this may mean messages are responded to the next working day.

Please remember that absence is still reported via the school office. As always your understanding is appreciated and your support vital in all we do.

Kind Regards

Mrs K Mowbray

Head Teacher