



## Glazebury CE Primary School & Nursery

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### Brown Letter attendance (Below 90% PA) LDST and school target is 97%

Dear Parents and Carers of

**Attention: attendance this half term is:** % **Year to date:** %

Please know that your child's absence from school is now considered to be a cause for concern and classed as **Persistent Absence (PA)**, this is because your child has **below 90% attendance** in school.

As you are aware attendance in school is vital to ensure all children achieve their potential, whilst we recognise that illness is out of parental control, we have a duty of care to provide you with information that is collated on attendance in line with national expectations.

**Increased attendance can improve this situation – Please recognise that we all just want to give your child the best start in life and confirm that attendance matters.** We wish to assure you of our support to improve attendance, and will be contacting yourself to arrange a meeting in which we can explore how we can help.

At Glazebury CE Primary we are always, open and honest about the effect that attendance has on a child and we monitor the attendance of every child in school closely, this is communicated to parents half termly. We colour grade children's attendance and inform, we also offer support to aid improvement if and where needed.:

1. All pupils with attendance **above 96%** are **highlighted** (green)
2. All pupils with attendance **between 92% and 95.99%** are **highlighted**. (Amber)
3. All pupils with attendance **between 90 and 91.99%** are **highlighted** (red) as they are close to becoming persistently absent (PA) and we will want to discuss this with you, to bring about rapid improvements.
4. All pupils whose attendance falls **below 90% are PA** and **highlighted** (brown) and will be referred to the Head Teacher for planned actions to support improvements.

At points 3 and 4, no absences will be authorised unless medical evidence is provided. May I also take this opportunity to remind you that **holidays in term time are not permitted**. Please consult our holiday dates prior to booking any holidays. A two week holiday in term time means that the highest attendance your child can get is 94.7%. This equates to 65 hours of missed education. Please see overleaf to see visual representation to illustrate importance of attendance /

**Thank you for your understanding and supporting the school in this matter.**

Kind Regards

Mrs K Mowbray  
**Head Teacher**

## Attendance Matters



### Did you know?

When children attend school they:

- Can achieve their full potential
- Have better career prospects
- Learn how to look after themselves
- Learn how to be healthy
- Grow in confidence
- Keep up with work and homework
- Make new friends

A two-week holiday in term-time means the **highest** attendance your child can get is **94.7%**. This is 65 hours of missed school time.

**Failure to attend regularly means that your child is missing out on vital learning.**